ELIGIBILITY FOR QUALIFIED INSTRUCTOR CERTIFICATION

Eligibility requirements for Qualified Instructor Certification

Candidates for the Qualified Instructor Certification shall meet the following requirements:

General:
- Minimum age 21 years.
- Must be able to speak, read, write and comprehend the English language.
- Must be a current member of the PRCA in good standing.
- Must read, understand and abide by the PRCA Certification Policies 2017 and PRCA Certification Program Code of Ethics.

Education:
- Minimum of a high school diploma, GED or the equivalent.

Experience:
- Minimum 5 years employment including staff training duties for operations, safety, risk management or facilitation / guiding of industry courses - OR - 5 years employment in staff training including employee safety training - OR - 5 years of other instructional / education related employment.
- Minimum of 3 years in the last 5 years of employment in challenge courses, aerial adventure parks, canopy / zip line tours or any combination thereof.
- Currently employed primarily in the operation / facilitation / guiding of a challenge course, aerial adventure park and/or canopy / zip line tour with duties that include staff safety training - OR - currently an employee of a professional training service provider for challenge courses, aerial adventure parks and/or canopy / zip line tours.
- Must complete, sign and submit the required application and required documentation to info@prcainfo.org prior to being admitted for testing. (Candidates will not be tested without having a PRCA assigned ID #, this number is assigned after review of the candidate's application and documentation.)
- Must provide a written statement from your employer (on letterhead) that the information on the candidate's application is true and correct.
Must provide documentation of a minimum of 16 hours of formal training in adult learning principles (e.g. a train the trainer program, an instructor course, teaching certificate, degree in education, OSHA Outreach instructor course, etc) - OR - evidence of personally providing 16 hours of challenge course / aerial adventure park / canopy - zip line tour employee safety training and/or general employee safety training. (Evidence may include lesson plans, sign-in sheets, handouts, advertisement, multi-media presentation and/or employer verification statements.)

Must provide a copy of an ACORD form showing candidate's current professional insurance OR employers current insurance that covers the delivery of employee training (this form is available from your insurance broker).

Application, exam prep session and examination fees must be paid when the certification application is submitted. Examination sessions fill-up quickly so register early or your testing may be delayed and require travel to a different location.

The required application is available as a download from the main certifications folder in the left hand navigation column.

Examination:

- Admission to the examination prep sessions and the examination require a Candidate ID #, issued by the PRCA after application review and fees payment. Register early.

- Candidate must receive a passing score on a written multiple-choice test and on the practical instruction skill exam.

Application: You must preregister for examinations. (Registration for the upcoming examination is available).