

## ELIGIBILITY FOR QUALIFIED INSTRUCTOR CERTIFICATION

### Eligibility requirements for Qualified Instructor Certification

Candidates for the Qualified Instructor Certification shall meet the following requirements:

#### General:

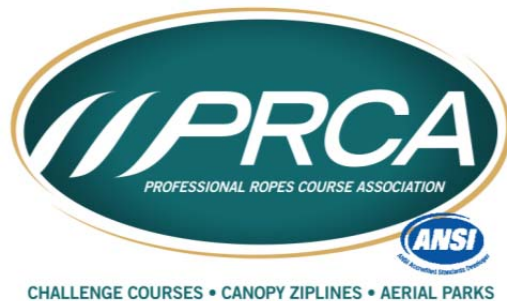
- Minimum age 21 years.
- Must be able to speak, read, write and comprehend the English language.
- Must be a current member of the PRCA in good standing.
- Must read, understand and abide by the PRCA Certification Policies 2017 and PRCA Certification Program Code of Ethics

#### Education:

- Minimum of a high school diploma, GED or the equivalent

#### Experience:

- Minimum 5 years employment including staff training duties for operations, safety, risk management or facilitation / guiding of industry courses - **OR** - 5 years employment in staff training including employee safety training - **OR** - 5 years of other instructional / education related employment .
- Minimum of 3 years in the last 5 years of employment in challenge courses, aerial adventure parks, canopy / zip line tours or any combination thereof.
- Currently employed primarily in the operation / facilitation / guiding of a challenge course, aerial adventure park and/or canopy / zip line tour with duties that include staff safety training - **OR** - currently an employee of a professional training service provider for challenge courses, aerial adventure parks and/or canopy /zip line tours.
- Must complete, sign and submit the required application and required documentation to [info@prcainfo.org](mailto:info@prcainfo.org) prior to being admitted for testing. (*Candidates will not be tested without having a PRCA assigned ID #, this number is assigned after review of the candidate's application and documentation.*)
- Must provide a written statement from your employer (on letterhead) that the information on the candidate's application is true and correct.



- Must provide documentation of a minimum of 16 hours of formal training in adult learning principles (e.g. a train the trainer program, an instructor course, teaching certificate, degree in education, OSHA Outreach instructor course, etc) - **OR** - evidence of personally providing 16 hours of challenge course / aerial adventure park / canopy - zip line tour employee safety training and/or general employee safety training. (*Evidence may include lesson plans, sign-in sheets, handouts, advertisement, multi-media presentation and/or employer verification statements.*)
- Must provide a copy of an ACORD form showing candidate's current professional insurance OR employers current insurance that covers the delivery of employee training (*this form is available from your insurance broker*).
- Application, exam prep session and examination fees must be paid when the certification application is submitted. Examination sessions fill-up quickly so register early or your testing may be delayed and require travel to a different location.
- The required application is available as a download from the main certifications folder in the left hand navigation column.

#### Examination:

- Admission to the examination prep sessions and the examination require a Candidate ID #, issued by the PRCA after application review and fees payment. Register early.
- Candidate must receive a passing score on a written multiple-choice test and on the practical instruction skill exam.

Application: You must preregister for examinations. (*Registration for the upcoming examination is available*).